

**Overview & Scrutiny Management Board - Scrutiny of the 2012/13 Budget – January 2012**  
**Day 1 – Wednesday 11 January - People**

9.30 – 9.45	<b>Welcome</b> Apologies and Substitutions Declarations of Interest Chair’s Urgent Business Draft Aims and Objectives	<b>Cllr David James</b> - Chair of Overview and Scrutiny Management Board
9.45 – 10.45	<b>Overview of the Challenge:</b> <b>Broad outline of:</b> City and Council Vision/Priorities <i>(10 minute overview of each service area followed by 30 minutes of questions)</i>	<b>Cllr Mrs Vivien Pengelly</b> - Leader, PCC Chief Executive, PCC Chief Executive, Devon, Plymouth and Torbay PCT Cluster Chief Constable, Devon and Cornwall Police
10.45 – 10.55	Break	
10.55 - 12.15	<b>Community Services:</b> <ul style="list-style-type: none"> <li>• Crime and Community Safety (including Fire Prevention)</li> <li>• Locality and Neighbourhood Working</li> <li>• Equalities and Community Cohesion</li> <li>• Museum Services</li> <li>• Culture and Arts</li> <li>• Recreation and Sport</li> <li>• Library Services</li> </ul>	<b>Cllr Glen Jordan</b> <b>Cllr Richard Ball</b> Directors for People , Place & Corporate Services Chief Constable, Devon and Cornwall Police and relevant officer(s) Chief Executive, Devon, Plymouth and Torbay PCT Cluster and relevant officer(s) Asst. Chief Fire Officer, Devon & Somerset Fire & Rescue Service <b>Pete Aley</b> <b>James Coulton</b>
12.15 - 12.30	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
12.30 – 1.15	Lunch	
1.15 – 2.35	<b>Services for Children:</b> <ul style="list-style-type: none"> <li>• Children’s Social Care</li> <li>• Learners and family Support</li> <li>• Lifelong Learning</li> <li>• Special Educational Needs</li> <li>• Children in Schools</li> <li>• Youth Services</li> <li>• Children’s Disability Team</li> </ul>	<b>Cllr Sam Leaves</b> Director for People Chief Constable, Devon and Cornwall Police and relevant officer(s) Chief Executive, Devon, Plymouth and Torbay PCT Cluster and relevant officer(s) <b>Mairead MacNeil</b> <b>Colin Moore</b> <b>Maggie Carter</b>
2.35 – 2.45	Break	
2.45 – 3.00	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board

3.00 – 4.40	<b>Health and Adult Social Care:</b> <ul style="list-style-type: none"> <li>• Adult Safeguarding</li> <li>• Assessment and Care Management Service (Adults)</li> <li>• Self-directed Support Service</li> <li>• Health Commissioning</li> </ul>	<b>Cllr Grant Monahan</b> Director for People Chief Executive, Devon, Plymouth and Torbay PCT Cluster and relevant officer(s) Chief Constable, Devon and Cornwall Police and relevant officer(s) <b>Pam Marsden</b>
4.40 – 4.50	Break	
4.50 – 5.05	Identification of possible recommendations / further information requests / cross-cutting issues.	O & S Management Board

**Day 2 – Monday 16 January - Place**

9.30 – 11.15	<b>Economic Development:</b> <ul style="list-style-type: none"> <li>• Economy and Employment</li> <li>• Visitor Economy</li> <li>• Place Management</li> </ul>	<b>Cllr Ted Fry</b> Director for Place <b>David Draffan</b>
11.15-11.30	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
11.30 – 11.40	Break	
11.40 - 1.00	<b>Transport and Infrastructure:</b> <ul style="list-style-type: none"> <li>• Transport Strategy</li> <li>• Sustainable Transport</li> <li>• Parking</li> <li>• Network Management and Amey Contract</li> </ul>	<b>Cllr Kevin Wiggins</b> Director for Place <b>Clive Perkin</b>
1.00 – 1.15	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
1.15 – 2.00	Lunch	
2.00 – 3.20	<b>Planning:</b> <ul style="list-style-type: none"> <li>• Planning Delivery (including Area and Spatial)</li> <li>• Planning Strategy</li> <li>• Building Control</li> </ul>	<b>Cllr Ted Fry</b> Director for Place <b>Paul Barnard</b>
3.20 – 3.35	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
3.35 – 3.45	Break	
3.45 – 4.45	<b>Environmental Services:</b> <ul style="list-style-type: none"> <li>• Waste and Street Scene</li> <li>• Parks</li> <li>• Food Safety</li> <li>• Safety, Health and Licensing (including Trading Standards)</li> <li>• Licensing</li> <li>• Environment Protection and Monitoring</li> </ul>	<b>Cllr Michael Leaves</b> Directors for Place and People <b>Jayne Donovan</b>
4.45 – 5.00	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board

### Day 3 – Wednesday 18 January - Resources

9.30 – 10.30	<p><b>Housing:</b></p> <ul style="list-style-type: none"> <li>• Housing Strategy</li> <li>• Housing Benefits</li> <li>• Homelessness and Temporary Housing</li> <li>• Housing Enabling and New Homes Delivery</li> </ul>	<p><b>Cllr Ted Fry</b>  <b>Cllr Ian Bowyer</b>  Directors for Place, People and Corporate Services  <b>Malcolm Coe</b>  <b>Stuart Palmer</b>  <b>Pete Aley</b></p>
10.30 – 10.45	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
10.45 – 10.55	Break	
10.55 – 12.25	<p><b>Finance, Technology, Assets and Efficiencies:</b></p> <ul style="list-style-type: none"> <li>• Finance and Accounting</li> <li>• ICT</li> <li>• Carbon Management</li> <li>• Value For Money and Efficiencies</li> <li>• Procurement</li> <li>• Council Tax</li> <li>• Revenues</li> <li>• Transaction Centre</li> <li>• Strategic Estate Management</li> <li>• Capital Projects</li> </ul>	<p><b>Cllr Ian Bowyer</b>  <b>Cllr Richard Ball</b>  Director for Corporate Services  Director of Finance, NHS Plymouth  <b>Malcolm Coe</b>  <b>Neville Cannon</b>  <b>JP Sanders</b></p>
12.25 -12.40	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
12.40 – 1.25	Lunch	
1.25 – 2.10	<p><b>Human Resources and Organisational Development:</b></p> <ul style="list-style-type: none"> <li>• Human Resources Operations</li> <li>• Payroll</li> <li>• Health, Safety and Welfare</li> <li>• Organisational Development and Training</li> <li>• Workforce Development Strategy and Co-ordination</li> <li>• Recruitment and Talent</li> <li>• Organisational Review</li> </ul>	<p><b>Cllr Ian Bowyer</b>  Director for Corporate Services  Director of Finance, NHS Plymouth  <b>Mark Grimley</b></p>
2.10 – 2.25	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
2.25 – 3.10	<p><b>Customer Services:</b></p> <ul style="list-style-type: none"> <li>• Customer and Counter Services</li> <li>• Contact Centre</li> <li>• Corporate Complaints</li> </ul>	<p><b>Cllr Richard Ball</b>  Director for Corporate Services  <b>JP Sanders</b></p>
3.10 – 3.25	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
3.25 – 3.35	Break	

3.35 – 4.15	<b>Democracy and Governance:</b> <ul style="list-style-type: none"> <li>• Coroner</li> <li>• Democratic Support</li> <li>• Civic Support and Lord Mayor’s Office</li> <li>• Electoral Services</li> <li>• Legal Service</li> <li>• Registration Services</li> <li>• Risk and Insurance</li> </ul>	<b>Cllr Steve Ricketts</b> Director for Corporate Services <b>Tim Howes</b>
4.15 – 4.30	Identification of possible recommendations / further information requests / cross-cutting issues to raise with other service areas	O & S Management Board
4.30 – 5.00	Wrap Up Overview Challenge:	<b>Cllr Mrs Vivien Pengelly</b> <b>Cabinet</b> Chief Executive Directors
5.00 – 5.30	Finalisation of Recommendations for report	O & S Management Board